

MINUTES: March 24, 2015

MEETING: NORTH FLORIDA COMMUNITY COLLEGE
MADISON, FLORIDA

TRUSTEES PRESENT: Mr. Mike Williams, Chair
Mr. John Grosskopf, President
Mrs. Sharon Benoit
Mrs. Sandra Haas
Mr. David Howell
Mr. Billy Washington
Mr. Gary Wright

ABSENT: Mr. Ricky Lyons

STAFF PRESENT: Ms. Cissy Adleburg
Mr. Rick Davis
Mr. David Dunkle
Dr. Sharon Erle
Ms. Cindy Gaylard, Recording Secretary
Mr. Scott Hubert, Audio Visual Technician
Mr. Bill Hunter
Ms. Amelia Mulkey
Ms. Susan Taylor
Ms. Julie Townsend
Ms. Mary Anne Wheeler

Mr. Bruce Leinback, Board Attorney

The meeting was called to order by Mr. Williams, who led the group in the pledge of allegiance to the flag following the opening prayer by Mr. Howell.

Chairman Williams requested that Agenda Item X-d (Construction Management Agreement) be tabled until next month.

MOTION: (Mr. Washington/Mrs. Haas) That the District Board of Trustees approves to adopt the agenda as amended. The motion carried unanimously.

MOTION: (Mrs. Haas/Mr. Washington) That the District Board of Trustees approves the minutes of the February 17, 2015 regular Board meeting as presented. The motion carried unanimously.

MOTION: (Mr. Washington/Mrs. Benoit) That the District Board of Trustees approves the agreement between North Florida Community College and The University of West Florida.

Dr. Erle advised that this will allow two of our nursing instructors who are attending UWF online (Billye Robinson and Danielle Sadler) to perform their clinical hours with our MSN nursing instructors. After an overview by Dr. Erle and discussion by the Board, the motion carried unanimously.

MOTION: (Mr. Washington/Mr. Wright) That the District Board of Trustees approves the Career Pathways Articulation agreement with the District School Board of Jefferson County. Mr. Dunkle advised that this will provide a method of granting postsecondary course credit for learning and skills accomplished as part of secondary school instruction. After an overview by Mr. Dunkle, the motion carried unanimously.

Mr. Dunkle extended an invitation to the Board members to attend a workshop on Tuesday, March 31, at 1:00 p.m. in the Student Center at which time a representative from the Small Business Development Center at the University of North Florida will be presenting on the Top Six Internet Marketing Tips. He said the workshop is free and open to the public.

MOTION: (Mrs. Haas/Mr. Wright) That the District Board of Trustees approves changes to the Policy Manual as discussed at the meeting for the following policy:

- 4.54 Employment/Student Policy on Pandemics (New Policy)

After discussion regarding possible language revision, Mr. Wright moved to table the previous motion for further review and possible redrafting of the policy. The motion carried unanimously.

MOTION: (Mrs. Haas/Mr. Washington) That the District Board of Trustees approves to advertise changes to the Policy Manual for the following policy:

- 4.116 Vacation Benefits (Annual Leave) (Changes to Current Policy)

After an overview by Mr. Hunter, the motion carried unanimously.

MOTION: (Mr. Washington/Mrs. Benoit) That the District Board of Trustees approves the warrant list for February 2015. The motion carried unanimously.

The Revenue and Expenditure Report for February 2015 was presented as an item of information, as was the Statement of Account for February 2015, and Ms. Mulkey gave an overview.

Ms. Mulkey advised that Agenda Item X-d (Construction Management Agreement with Allstate Construction, Inc.) was tabled to allow time to merge the standard agreement with the changes proposed by Attorney Leinback, gain approval of those changes by Allstate Construction, Inc., and then bring it back to the Board as one document next month.

President Grosskopf reported that Dr. Cheryl James is ill and had to be absent from the meeting, but in addition to her departmental updates, she wanted to expressly thank

Mr. Wright for assisting her with the Jefferson County fundraiser that will be held this Saturday evening at the home of Ms. Janegale Boyd.

PRESIDENT'S HIGHLIGHTS

President Grosskopf distributed copies of a summary of the Council of Presidents (COP) legislative budget request for 2015 for the Florida College System. He presented an overview and discussed the following:

- Florida College System Recommended Funding: \$100 million
 - **Capacity funding (Compression) - \$35 million**
 - **Would bring us up to the state average in terms of relative need, and we would be able to start some new programs that would yield us some performance numbers**
 - Equity funding - \$35 million
 - Performance funding - \$30 million
- He distributed copies of legislative delegation contact information and asked Trustees to contact our legislators and encourage them to support the Florida College System budget proposal. He presented an overview of Compression funding.
- SB 1252 – the baccalaureate bill – would add numerous hurdles to colleges offering baccalaureate degrees and would hinder our mission to respond to local needs, and he asked that Trustees let our legislators know we cannot support this bill.
- NFCC received a letter from the Florida College System Risk Management Consortium informing us that NFCC had a 72% participation rate at the recent health screening, which qualified us to receive \$10,000 from our insurance company.

Ms. Susan Taylor presented a brief history of where NFCC is in the process of pursuing a Bachelor of Science (BSN) degree and gave the following information and timeline:

- 2013-2014 – NFCC initiated the process for pursuing the offering of an online BSN degree. This program would only be available to students who have already earned a 2-year AS degree in Nursing (ADN).
 - During this process, legislation placed a moratorium on this application process.
- August 2014 – In anticipation of the legislative moratorium being lifted in 2015, NFCC began revisiting the application process, including researching accreditation requirements to become a Level II institution allowing NFCC to grant Bachelor's degrees.
- March 2015 – NFCC formally declared its intentions to begin the application process allowing us to offer a BSN degree. This declaration was submitted through the FLDOE e-mail notification system known as APPRiSe. Colleges and universities received notice of our intention and are invited to comment on their level of support of this application.
 - NFCC is prepared to continue the application process, including collecting letters of support from community businesses and medical professionals.

- When the application is complete, it will be brought to the NFCC Board of Trustees for review and final approval.
- NFCC's goal is to be ready to submit this application to FLDOE and begin the accreditation process with Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) and Accreditation Commission for Education in Nursing (ACEN) as soon as the moratorium is lifted.

President Grosskopf requested the Board's approval, in principle, to continue the process of pursuing a BSN degree.

MOTION: (Mr. Wright/Mrs. Haas) That the District Board of Trustees approves, in principle, to proceed with doing what is necessary to pursue a BSN degree. After an overview by Ms. Taylor, President Grosskopf, and NFCC Allied Health Director Julie Townsend, the motion carried unanimously.

MOTION: (Mrs. Haas/Mr. Wright) That the District Board of Trustees approves to declare the following two items surplus and permit the sale as requested to the Russell-Horton family:

- German green onyx clock
- French clock

President Grosskopf advised that this will net small cash payment for the NFCC Foundation and will promote good will. After an overview by President Grosskopf, the motion carried unanimously.

A copy of the Office of Institutional Effectiveness, Research, & Accreditation (OIERA) newsletter for the month of February 2015 was included as an item of information.

GOOD OF THE ORDER

Chairman Williams reminded Trustees that they may contact all of the legislators in the College district regarding the legislative issues President Grosskopf discussed.

Chairman Williams announced that the next regularly scheduled meeting of the District Board of Trustees meeting will be held on April 21, 2015, at 5:30 p.m. in the North Florida Community College Board Room.

The meeting adjourned at 6:35 p.m.

Respectfully submitted,

John Grosskopf
President

Michael R. Williams
Chair

/cmg