

MINUTES: March 20, 2018

MEETING: NORTH FLORIDA COMMUNITY COLLEGE
MADISON, FLORIDA

TRUSTEES PRESENT: Mr. Mike Williams, Chair
Mr. John Grosskopf, President
Mrs. Sharon Benoit
Mr. Travis Coker
Mr. David Howell
Mr. Billy Washington
Mr. Al Williams
Mr. Gary Wright

ABSENT: Mrs. Sandra Haas
Mr. Ricky Lyons

STAFF PRESENT: Ms. Cissy Adleburg
Mr. Andy Barnes
Mr. David Dunkle
Ms. Cindy Gaylard, Recording Secretary
Ms. Kay Hogan
Mr. Scott Hubert, Audio Visual Technician
Mr. Bill Hunter
Dr. Cheryl James
Mr. Skip James
Dr. Carol O'Dell
Ms. Jennifer Page

Mr. Rob Sniffen, Board Attorney

The Board meeting was called to order at 5:30 p.m. by Chairman Williams, who led the group in the pledge of allegiance to the flag following the opening prayer by Mr. Washington.

MOTION: (Mr. Washington/Mrs. Benoit) That the District Board of Trustees approves to adopt the agenda as presented. The motion carried unanimously.

MOTION: (Mr. Coker/Mr. Wright) That the District Board of Trustees approves the minutes as presented of the February 20, 2018 regular Board meeting. The motion carried unanimously.

Mr. Dunkle reported the following:

- The site visit by the Accreditation Commission for Education in Nursing (ACEN) on March 6-8, 2018 was very successful. The visitors will send their report to the Evaluation Review

- Panel, who will make a decision the first week in June. The Site Visitors Report and the ERP decision will go to the Board of Commission for final accreditation decision in late August.
- He invited everyone to the Career and Technical Education Open House on March 22, 6:00-8:00 p.m. in Building 13.

MOTION: (Mr. Al Williams/Mr. Washington) That the District Board of Trustees approves to advertise changes to the Policy Manual for the following policy:

- 4.195 Employment Termination

After an overview by Mr. Hunter, the motion carried unanimously.

MOTION: (Mr. Wright/Mr. Coker) That the District Board of Trustees approves the warrant list for February 2018 as presented. The motion carried unanimously.

The Revenue and Expenditure Report for February 2018 was presented as an item of information, as was the Statement of Account. Mr. Barnes gave an overview.

MOTION: (Mr. Washington/Mr. Coker) That the District Board of Trustees approves to accept the North Florida Community College Audit Report No. 2018-106 as presented. After an overview by Mr. Barnes, an overview regarding social security numbers by Dr. O'Dell, and discussion by the Board, the motion carried unanimously.

Dr. James presented the report of the Office of Development and External Affairs and discussed the following:

- 60th Anniversary Diamond Jubilee Gala on Saturday, April 14, 2018 (Currently, 150 tickets have been sold, and there are 20 sponsors.)
- Kim Scarboro has completed a successful Artist Series season.
- Charlotte Hughes is currently working on the Title III Grant.

PRESIDENT'S HIGHLIGHTS

President Grosskopf discussed the following:

- Email from Peter Stein of Reunion Center regarding offer of \$4,000.00 cash for the furniture in the Mansion plus a \$4,000.00 scholarship personally provided by Art Smith for the furniture for a total of \$8,000.00 for the Board's consideration. He advised that in 2012 the items Chef Smith had indicated he was interested in obtaining were appraised at \$34,275.00, and there was also a number of pages of the inventory that Chef Smith pulled out that he indicated he was not interested in that amounts to \$18,635.00. He said it is unclear from the language in the email as to whether or not this offer is referencing just those items that he had previously indicated were of interest to him, or if that's for the total inventory.

MOTION: (Mr. Washington) That the District Board of Trustees responds with, “No thank you.” During discussion, Mr. Washington withdrew his present motion for further discussion.

MOTION: (Mr. Washington/Mr. Al Williams) That the District Board of Trustees approves to present a non-negotiable counter offer at \$24,000.00 for the items for which Chef Smith had previously indicated interest in obtaining and for which were appraised at \$34,275.00; and that the amount be paid in full by cash or check within 21 days; or NFCC will retrieve from the Mansion all of the items owned by the College within 30 days. After discussion, the motion carried unanimously.

- Legislative Update
 - State Funding
 - PECO
 - Policies
 - Senate Bill 4 (2018) Florida Excellence in Higher Education Act of 2018
 - Name Change Bill
- February 21 – Hosted Florida Gateway College President Larry Barrett and continuing to discuss strategy discussions for the formation of small college consortiums
- March 3 – Very successful Super Saturday with approximately 100 applications
- March 7 – Campus Emergency Lockdown
- March 17-19 – Community College League for Innovation meeting in Washington, DC

ATTORNEY TIME

- **Lift Station Litigation** – Litigation Counsel of Nabors, Giblin, & Nickerson, P.A. sent a letter to the City memorializing the Board’s position from the February Shade Meeting. Thirty days were given for the City to respond, and we’re still within that 30-day period and have not heard anything back yet but hopefully will have a firm understanding from the City as to what they want to do by the next Board meeting.
- **Mansion** – As President Grosskopf discussed, we continue to work with the Reunion Center regarding the removal of College property from the Mansion, and I will be happy to draft the letter notifying Reunion Center of the Board’s counter offer.
- **Kids Incorporated** – A few months ago Kids Incorporated made an offer of \$24,900.00 for that facility. At the Board’s direction, we have obtained a certified appraisal of the value of that property, and Milliron Appraisal Services was retained for this purpose and came back with a Concluded Opinion of Market Value in the amount of \$575,000.00. He commented that the current appraised value is greater than the 2004 appraised value. He stated that we need to provide Kids Incorporated with a response to their offer, and he recommended that the Board discusses the offer and directs him to send a letter of response to Kids Incorporated in accordance with the Board’s decision.

MOTION: (Mr. Coker/Mr. Howell) That the District Board of Trustees approves to direct Attorney Sniffen to respond to Kids Incorporated saying, “No thank you” to their offer of \$24,900.00, and refer them back to the 2004 appraised value of \$317,098.26 and the original contract of 2004

whereby Kids Incorporated has the right of first refusal, and advise that they may exercise that right of first refusal and pay the 2004 price of \$317,098.26. After discussion, the motion carried unanimously.

GOOD OF THE ORDER

President Grosskopf asked Trustees to advise of their desire regarding the continuance of electronic Board packets. There were no objections, and the overall consensus of the Board was to continue with the electronic Board packets. Some Trustees expressed the desire to have each section listed in a separate PDF file to keep from having to scroll through the whole packet.

Chairman Williams announced that the next regularly scheduled meeting of the District Board of Trustees will be held on April 17, 2018, at 5:30 p.m., in the North Florida Community College Board Room.

The meeting adjourned at 6:35 p.m.

Respectfully submitted,

John Grosskopf
President

Michael R. Williams
Chair

/cmg