

MINUTES: September 17, 2019

MEETING: NORTH FLORIDA COLLEGE  
MADISON, FLORIDA

TRUSTEES PRESENT: Mr. Ricky Lyons, Vice Chair  
Mr. John Grosskopf, President  
Mrs. Sharon Benoit  
Mr. Travis Coker  
Mrs. Sandra Haas  
Mr. David Howell  
Mr. Billy Washington  
Mr. Al Williams  
Mr. Gary Wright

TRUSTEES ABSENT: Mr. Mike Williams, Chair

STAFF PRESENT: Mr. Larry Akers  
Mr. Andy Barnes  
Mr. Rick Davis  
Ms. Kay Hogan  
Mr. Bill Hunter  
Ms. Judy Lundell  
Mr. Mathew Ortensie, Audio Visual Technician  
Ms. Michelle Wheeler, Recording Secretary

Mr. Mark Logan, Board Attorney

The Board meeting was called to order at 5:30 p.m. by Vice Chair Lyons, who asked Mr. Coker to open the meeting with prayer followed by the pledge of allegiance to the flag.

Mr. Lyons stated that Mr. Mike Williams was not in attendance as he was celebrating his 40<sup>th</sup> wedding anniversary in Hawaii.

**MOTION:** (Mr. Washington/Mr. Coker) That the District Board of Trustees approves to adopt the Agenda as presented. The motion carried unanimously.

**MOTION:** (Mrs. Haas/Mr. Washington) That the District Board of Trustees approves the minutes as presented of the July 25, 2019 Summer Workshop and of the August 20, 2019 regular Board meeting. The motion carried unanimously.

### **EMPLOYEE SERVICES**

**MOTION:** (Mr. Coker/Mr. Washington) That the District Board of Trustees approves the following personnel recommendations:

1. Hiring Lisa Dykes as a Nursing Instructor (Faculty – 11 months)

2. Changing Nick Torres from Career Staff to Professional Staff as Reports Developer.  
The motion carried unanimously.

### **ADMINISTRATIVE AND BUSINESS SERVICES**

**MOTION:** (Mr. Coker/Mr. Washington) That the District Board of Trustees approves the August 1, 2019 – August 31, 2019 Warrant List. The motion carried unanimously.

The Revenue and Expenditure Report for August 2019 was presented as an item of information, as was the Statement of Account, and Mr. Barnes gave an overview.

Mr. Barnes provided an update on Buildings 7 & 8 and the mold bloom that was discovered at the end of the summer. While the buildings are vacated for cleaning and removal of porous material such as carpets and fabric, we will use this opportunity to update, refresh, reconfigure the walls of the classroom and office spaces in those buildings. New furnishings will be purchased to create more collaborative learning spaces in a modernized context. The exteriors of the buildings will remain unchanged. The renovation will be done in two phases: Phase One (Building 8-Classrooms) with estimated completion by Spring of 2020, and Phase Two (Building 7-Offices) with estimated completion by Fall of 2020. There has been no interruption to the schedule, faculty teaching loads, or to the student experience other than being re-routed to their new classrooms on the first day.

### **DEVELOPMENT AND EXTERNAL AFFAIRS**

Judy Lundell gave a report of the NFC Foundation operations. She discussed the following:

- Live Oak Grand Opening
- Scholarships
- Nursing HESI Testing \$400 scholarship application
- Grants
- Parker Poe Foundation Simulation Lab Grant thanks to the Foundation's investment advisor, Danny McQuirter of Allen Mooney and Barnes, who has been a terrific ambassador for the College.

### **PRESIDENT'S HIGHLIGHTS**

President Grosskopf asked Ms. Wheeler to review the options for new commencement regalia. She presented two options and asked the Board for their preference. By consensus, the trustees agreed on Option A.

President Grosskopf then discussed the following:

1. A visit with Representative Jason Shoaf to invite him back to campus

2. Meeting with Senator Stargel trying to show her how a 5% fund balance is too small for a college of our size. The goal is to amend the requirement to be \$1 million plus 5% to cover unexpected emergencies.

### ATTORNEY TIME

Attorney Logan and President Grosskopf provided updates regarding:

1. **Lift Station Litigation:** The City attorney is amenable to bringing Option 2 to the City Council which would involve paying the College \$200 per month for one year in advance at the beginning of the fiscal year to cover electrical costs. He would add the revision of having 10 years (instead of the 5 proposed) to connect electricity on their own without connecting any additional customers to the lift station during that 10 year period. The Board agreed to proceed with the development of this concept.
2. **Kids Incorporated:** Revised terms with a lease proposal consistent with the Board's request has been prepared and presented to Kids' attorney. A response and resolution was promised by the next Board meeting.

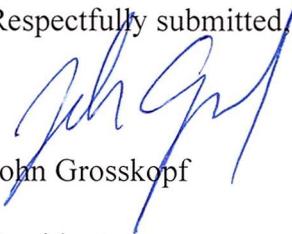
### GOOD OF THE ORDER

President Grosskopf shared that Ms. Cindy Gaylard stopped by today and sends her greetings to all of the Trustees. She is enjoying her retirement very much, spending a lot of time with her grandson and at her mother's farm. He also shared that, for the fourth time in a row, NFC has been named "A Great College to Work For" by the Chronicle of Higher Education which is a national recognition. The only other Florida college to receive this designation four times is Miami-Dade. This will be released to the public beginning today, so feel free to share and celebrate this accolade with everyone.

Vice Chair Lyons announced that the next regular meeting of the District Board of Trustees will be held on October 15, 2019, at 5:30 p.m., in the North Florida College Board Room.

The meeting adjourned at 6:02 p.m.

Respectfully submitted,

  
John Grosskopf

President

  
Ricky Lyons

Vice Chair

/mmw