

MINUTES: April 21, 2020

MEETING: NORTH FLORIDA COLLEGE
MADISON, FLORIDA (HELD TELEPHONICALLY DUE TO COVID-19)

TRUSTEES PRESENT: Mr. Mike Williams, Chair
Mr. Ricky Lyons, Vice Chair
Mr. J. Travis Coker
Mr. John Grosskopf, President
Mrs. Sandra Haas
Mr. David Howell
Mr. Billy Washington
Mr. Al Williams
Mr. Gary Wright

TRUSTEES ABSENT: Mrs. Sharon Benoit

STAFF PRESENT: Mr. Rick Davis
Ms. Kay Hogan
Mr. Bill Hunter
Ms. Judy Lundell
Ms. Jennifer Page
Mr. Micah Rodgers
Ms. Michelle Wheeler, Recording Secretary

Mr. Rob Sniffen, Board Attorney
Ms. Gracie Jennings, Legal Assistant

The Board meeting was called to order at 5:30 p.m. by Chair Mike Williams, who asked Mr. Travis Coker to open the meeting with prayer. Chairman Williams asked Michelle Wheeler to take attendance and give procedural instructions for the telephonic meeting.

Chairman Williams asked that whoever speaks to please state their name for an accurate accounting of who makes motions, seconds, comments, questions, etc.

MOTION: (Lyons/Washington) That the District Board of Trustees approves to adopt the Agenda as presented. The motion carried unanimously.

MOTION: (Wright/A. Williams) That the District Board of Trustees approves the minutes of the March 24, 2020 meeting as presented. The motion carried unanimously.

STUDENT SERVICES

MOTION: (Haas/Lyons) That the District Board of Trustees approves the attached Elsevier Subscription contingent upon attorney review. This recommendation will allow NFC students access to the Science Direct Online database. The content will supplement their classroom

instruction and provide resources for research projects. Science Direct gives access to over 4200 Journals and almost 30,000 books. This is an Elsevier product that supports all areas of science including the physical sciences, engineering, chemistry, math, and the health sciences. The motion carried unanimously.

Mr. Sniffen stated that he would review and send in his comments as soon as possible.

ADMINISTRATIVE AND BUSINESS SERVICES

MOTION: (Haas/A. Williams) That the District Board of Trustees approves the Warrant List for March 2020 as presented. The motion carried unanimously.

The revenue and expenditure report for March was presented as an informational item as was the statement of account. The College is currently earning an interest rate of 1.36%, which yielded approximately \$6,100 last month.

DEVELOPMENT & EXTERNAL AFFAIRS

Ms. Judy Lundell provided an overview of the Foundation Report for April 2020.

PRESIDENT'S HIGHLIGHTS

President Grosskopf presented an update on the coronavirus situation and the successful transition to online learning and academic continuity during the campus closure. He stated that the College's efforts to make this transition were executed beautifully and relatively stress-free for operations. There are no clear dates set for phasing in a reopening plan. The physical Honors Convocation has been cancelled but a virtual ceremony is in the works to honor our best students. Similar plans are being made for a virtual commencement ceremony. Links will be provided for all to view.

President Grosskopf presented Board Policies that have SACSCOC principles added for approval. He gave an overview of the non-substantive changes.

MOTION: (Lyons/Wright): That the District Board of Trustees approves the attached non-substantive changes to NFC policies 2.12, 2.36, 2.21, 2.40, 3.12, and 3.15 to align with SACSCOC standards. The changes are non-substantive and do not alter the meaning or intent of the policies. The motion carried unanimously.

ATTORNEY TIME

Attorney Sniffen reported that State and Community College attorneys have been regularly conducting phone calls regarding the coronavirus. He has been closely monitoring rules and interpretations to make sure NFC is acting in accordance with all guidelines. Attorney Sniffen stands ready to make any recommendations for adjustments as needed.

GOOD OF THE ORDER

Michelle Wheeler reminded the Board that Mr. Sniffen is still missing some of the President's evaluation forms, and that we need to include the date of the most recent evaluation on our equity report. We will need all of the forms by the end of the month at the latest or we will need to use the date from last year's evaluation.

Chairman Williams announced that the next regular meeting of the District Board of Trustees will hopefully be held in person May 19, 2020 at 5:30 p.m., or via Zoom conference call if the Governor's stay at home order guidelines have not changed by then.

The meeting adjourned at 5:52 p.m.

Respectfully submitted,



John Grosskopf

President



Michael R. Williams

Chair

/mmw