

MINUTES: October 20, 2020

MEETING: NORTH FLORIDA COLLEGE  
MADISON, FLORIDA

TRUSTEES PRESENT: Mr. Ricky Lyons, Chair  
Mr. Billy Washington, Vice Chair  
Mr. J. Travis Coker  
Mr. John Grosskopf, President  
Mr. David Howell  
Mrs. Sharon Benoit  
Mr. Mike Williams

TRUSTEES ABSENT: Mrs. Sandra Haas  
Mr. Al Williams  
Mr. Gary Wright

STAFF PRESENT: Larry Akers  
Tyler Coody  
Kay Hogan  
Bill Hunter  
Judy Lundell  
Jennifer Page  
Micah Rodgers  
Kim Scarboro  
Connor Starling, Audio/Visual Technician  
Kristin Summers  
Michelle Wheeler, Recording Secretary  
  
Mark Logan, Board Attorney

The Board meeting was called to order at 5:30 p.m. by Chair Ricky Lyons who asked Mr. David Howell to open the meeting with prayer followed by the pledge of allegiance.

**MOTION:** (Washington/Howell) That the District Board of Trustees adopts the Agenda as presented. The motion carried unanimously.

**MOTION:** (Howell/Washington) That the District Board of Trustees adopts the minutes for the September 15, 2020 regular meeting. The motion carried unanimously.

**MOTION:** (M. Williams/Washington) That the District Board of Trustees approves the course fee increase for SLS 1103 (Strategies for Academic Success) beginning with the Spring 2021 semester as detailed on the attached recommendation. Students have been notified of our intent to increase the cost through our website and a public notice. The fee increase only applies to students who will enroll in this course. After a brief discussion of the reason for the increase, the motion carried unanimously.

### **EMPLOYEE SERVICES**

**MOTION:** (Coker/Benoit) That the District Board of Trustees approves the personnel recommendations at attached. The motion carried unanimously.

Mr. Hunter shared his plans to retire in January and introduced Tyler Coody as his replacement. Mr. Coody has been working in the NFC Fitness Center for 10 years and is using the next few months to learn the duties of his new role from Mr. Hunter before he retires.

### **ADMINISTRATIVE AND BUSINESS SERVICES**

**MOTION:** (Washington/M. Williams) That the District Board of Trustees approves the Warrant List for September 20, 2020 as presented. The motion carried unanimously.

The Statement of Account was presented as an informational item as was the Current Funds Unrestricted Revenue and Expenditure Report.

Dean Rodgers also presented the Fiscal Operations Report and Application to Participate as an informational item. This application includes our request for next year's funding.

**MOTION:** (M. Williams/Coker) That the District Board of Trustees accepts the North Florida College Operational Audit for January 2019 through December 2019. The audit includes two findings having to do textbook affordability documentation and tracking expenses covered by lab fees. A corrective action plan has been included with the audit. Mr. Coker asked if the fees were in fact charged in excess of the actual cost and if there has been a delay in adjusting the fee or reimbursing the students. Dean Page explained that the fees have not been charged in excess of the cost, but the coding of expenses paid by these fees has not shown the whole picture. The costs have been paid as department expenses and not broken down by course, which is what needs to be corrected. The corrective plan will ensure that all expenses associated with each program or course will be coded to reflect the use of the fees more accurately. This correction might reveal that the fees charged are actually lower than the expenses. The motion carried unanimously.

### **DEVELOPMENT & EXTERNAL AFFAIRS**

Judy Lundell provided an overview of the Foundation Report for October 2020. She discussed the following:

- Scholarship Report
- Giving Tuesday – December 1
- Upcoming evaluation of Connections Magazine
- Distinguished Alumni and Hometown Heroes

### **COLLEGE ADVANCEMENT**

**MOTION:**(Howell/Washington) That the District Board of Trustees approves the following Statement of Work Magazine Publishing agreement with Touchpoint Innovative Solutions. This is an update of last year's agreement and it has been reviewed by the Board Attorney. The Connections magazine costs about \$1 per copy including postage. The motion carried unanimously.

### **PRESIDENT'S HIGHLIGHTS**

**MOTION:** (Washington/Howell) That the District Board of Trustees approves the following edits to current policies (5.03, 1.04, 2.34, 2.22, 5.30, 2.55, 5.01, 2.21, 2.00, and 3.0) to better align with SACSCOC principles. This recommendation will amend current policies to align with SACSCOC Principles for Accreditation. The motion carried unanimously.

President Grosskopf provided updates on the following topics:

1. Legislative Issues
  - Council of Presidents has not finalized their specific LBR. The plan is to request level funding going forward to minimize damage, anticipating 8% and 10% cuts in the upcoming years.
  - Hesitancy in the system to make any policy recommendation until after the election
2. SACSCOC Principle of Integrity (Included in Packet)
  - Entire basis of reaccreditation hinges upon accurate and honest data
  - Need for an NFC Board Policy to address the priority of Integrity
  - Request to draft a substantial policy to this effect for review and advertising beginning the process in November.

**MOTION:** (M. Williams/Washington) That the District Board of Trustees approves the CARES Act subrecipient Agreement between Madison County and North Florida College. This agreement will release and indemnify the County of liability should the College use CARES Act funds for non-compliant expense and trigger a clawback. The motion carried unanimously.

3. September Activities
  - September 24 – Virtual M-CORES Task force meeting #8
  - September 27 – FCSRMC meeting regarding FEMA reimbursement. There is a systematic issue where the deductibles the colleges have had to pay after hurricane damages have not been reimbursed by FEMA. Individual colleges and the Consortium have gone through the appeals process to no avail thus far. There is a fundamental flaw in the way FEMA views the Risk Management Consortium's structure where they view it as uninsured rather than a consortium

that manages the insurance practices and funds of 28 locally governed political subdivisions which are the Florida College System. President Grosskopf estimates that this will be a long and drawn-out process to be granted reimbursements from FEMA dating back to 2008.

- October 1 – Hosted a meeting with leadership from James Madison Preparatory High School to discuss their desire to pursue additional partnership opportunities.
- October 16 – COP Professional Development and Business Meeting resulting in the LBR strategy for level funding and the acknowledgement that our relationship with the Association of Florida Colleges has eroded substantially with the changeout of the CEO and a need for restructuring. NFC will not be paying the institutional assessment to AFC until we see definite plans for how those funds will be used in a way that benefits this institution. At least 16 of our sister institutions are also waiting on these plans.
- October 20 – Virtual M-CORES Task Force meeting #9, the final one. A report from the Department of Transportation is forthcoming. Mr. Washington commented that there will be an M-CORES Open House held on Thursday, 10/22/2020 at the Madison Church of God at 5:30 p.m.

#### **ATTORNEY TIME**

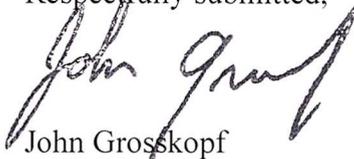
Attorney Logan provided updates on the following to provide updates on the following:

- Ongoing contract review
- Rob sends his apologies for his absence due to surgery
- New Title IX regulations have gone into effect. Sniffen & Spellman will provide a summary of the new provisions as they have been finalized.

#### **GOOD OF THE ORDER**

Chair Lyons announced that the next regular meeting will be held on November 17, 2020 at 5:30 p.m., in the Student Center. He then asked Mr. Mike Williams to pray before dinner. The meeting was adjourned at 6:07 p.m.

Respectfully submitted,



John Grosskopf  
President



Ricky Lyons  
Chair