



NORTH FLORIDA COLLEGE

Office of Student Activities

Student Organization Fundraising Request Form

Student organizations who wish to hold a fundraiser, in order to promote their purpose/mission, must complete this form. This form must be completed and on file in the Office of Student Activities 14 business days prior to the event. You will receive an email on the status of your request once it has been reviewed and returned to the Office of Student Activities.

Student Organization: _____ Date: _____

Person Making Request: _____ Student _____ Staff _____

Position: _____ Phone: _____ Email: _____

Please provide the following details regarding the fundraiser that your class would like to sponsor.

Name of Fundraiser: _____ Proposed Date: _____

Proposed Time(s): _____ Proposed Location: _____

Purpose of Fundraiser (Describe the fundraiser including items and/or services to be sold and at what cost. If there are costs associated with sponsoring this fundraiser, please indicate how the class will cover those costs):

Coordinator, Student Services Date: _____

Associate Dean of Student Life Date: _____

President Date: _____