

MINUTES: April 15, 2025

MEETING: NORTH FLORIDA COLLEGE
MADISON, FLORIDA

TRUSTEES PRESENT: Mr. Ricky Lyons, Chair
Mr. John Grosskopf
Mrs. Sandra Haas
Mr. Billy Washington
Mr. Al Williams
Mr. Gary Wright

TRUSTEES ABSENT: Mr. Travis Coker
Mr. David Howell

STAFF PRESENT: Cassie Clay, SGA President
Tyler Coody
Rachel Collazo, Recording Secretary
Kyle Kirkland
Dani Mays
Traci McClung
Ellie Morgan
Melanie Morgan
Jennifer Page
Zackery Peterson
Micah Rodgers
Heather Smith

Mr. Rob Sniffen, Board Attorney

The meeting was called to order at 5:30 pm by Chair Lyons who invited Mr. Billy Washington to open the meeting with prayer and lead the pledge of allegiance.

MOTION: (Williams/Washington) That the District Board of Trustees adopts the agenda as presented. The motion carried by general consent.

MOTION: (Haas/Washington) That the District Board of Trustees adopts the minutes for the March 18, 2025, regular meeting as presented. The motion carried by general consent.

PUBLIC INPUT

No Public input.

ACADEMIC AFFAIRS

Vice President Jennifer Page presented the following items:

MOTION: (Haas/Williams) That the District Board of Trustees approves to permit the President to waive the application fee for two additional Spring recruitment events, the Live Oak Location Open House and the Perry Location Open House, with each free application events spanning a maximum of 14 days. The motion carried unanimously.

Vice President Page shared information regarding our contracted bookstore with Follet which is set to expire in June. Due to ongoing concerns with their performance, we have initiated conversations with Bibliu as a potential replacement. Discussions with representatives from Bibliu have taken place to explore opportunities that could better meet NFC's requirements to enhance student access. This is an early heads up regarding the potential for a new contract.

EMPLOYEE SERVICES

Director Coody provided an update on the Presidential Search. Discussion regarding timeline, search committee, and process took place. Chair Lyon's expressed his appreciation to Tyler Coody and Attorney Sniffen for their help during this hiring process.

MOTION: (Wright/Washington) That the District Board of Trustees allows the Screening Committee (aka: Search Committee) to present 3-6 applicants to the Board of Trustees.

MOTION: (Haas/Williams) That the District Board of Trustees authorizes the Screening Committee (also known as the Search Committee) to disqualify any presidential applicants who submit incomplete applications packets from further consideration. The motion carried unanimously.

ADMINISTRATIVE AND BUSINESS SERVICES

Dean Micah Rodgers presented the following items:

MOTION: (Haas/Washington) That the District Board of Trustees approves the Warrant List for March 2025. The motion carried unanimously.

The Statement of Account was presented as an informational item as was the Current Funds Unrestricted Revenue and Expenditure Report. The Florida Prime account is earning 4.51% interest.

MOTION: (Lyons/Haas) That the District Board of Trustees approves the attached 2023-24 Financial Audit Report. The motion carried unanimously.

DEVELOPMENT & EXTERNAL AFFAIRS

Director McClung presented an April 2025 Foundation report for informational purposes. She shared with the Board of Trustees upcoming events that they are invited to attend.

PRESIDENTS HIGHLIGHTS

President Grosskopf updated the Board on legislative matters, which included the budget, revenue packages, DOGE requests, House Bill 1321, and the health insurance premiums. He informed the Board the College will be presenting a budget that accounts for the cost of employee health insurance, which will need to be covered through the College's operational funds.

ATTORNEY TIME

Attorney Sniffen reminded the Board of the timeline and the work ahead of the Board and the Search Committee. He reminded everyone he is available for contact at any time. Mr. Sniffen also showed appreciation to Chair Lyon's for the work he has put in for the search.

The Banking Agreement from Madison Community Bank has been received.

GOOD OF THE ORDER

The Chair then announced that the next regular meeting will be held on Tuesday, May 20, 2025, at 5:30 p.m. and asked Mr. Williams to pray before dinner and declared the meeting adjourned at 6:09 p.m.

Respectfully submitted,

John Grosskopf
President

Ricky Lyons
Chair

/rc