

MINUTES: June 17, 2025

MEETING: NORTH FLORIDA COLLEGE
MADISON, FLORIDA

TRUSTEES PRESENT: Mr. Ricky Lyons, Chair
Mr. Travis Coker
Mr. John Grosskopf
Mr. Al Williams
Mr. Gary Wright

TRUSTEES ABSENT: Mrs. Sandra Haas
Mr. David Howell
Mr. Billy Washington

STAFF PRESENT: Larry Akers
Tyler Coody
Jonathan Cooks
Rachel Collazo, Recording Secretary
David Dunkle
Donald Hasson
Dani Mays
Traci McClung
Melanie Morgan
Jennifer Page
Zackery Peterson
Micah Rodgers
Heather Smith
Phillip Wilkerson

Mr. Rob Sniffen, Board Attorney

The meeting was called to order at 5:35 pm by Chair Lyons who invited Mr. Al Williams to open the meeting with prayer and lead the pledge of allegiance.

MOTION: (Coker/Williams) That the District Board of Trustees adopts the agenda as presented. The motion carried by general consent.

MOTION: (Williams/Coker) That the District Board of Trustees adopts the minutes for the May 20, 2025, regular meeting as presented. The motion carried by general consent.

PUBLIC INPUT

No Public input.

ACADEMIC AFFAIRS

Dr. Jennifer Page presented the following item:

MOTION: (Coker/Wright) That the District Board of Trustees approves the 2025-2026 Annual Review of Students Fees. The motion carried unanimously.

CAREER AND WORKFORCE EDUCATION

Associate Dean David Dunkle presented the following:

MOTION: (Coker/Williams) That the District Board of Trustees for North Florida College approve the attached Allied Health Agreements. The motion carried unanimously.

MOTION: (Coker/Wright) That the District Board of Trustees for North Florida College approved the agreement with the following agencies. The motion carried unanimously.

EMPLOYEE SERVICES

Director Coody presented the following:

MOTION: (Coker/Williams) That the District Board of Trustees approves the position of Dean of Workforce and Economic Initiatives as a Senior Management position for the Florida Retirement System (FRS). The motion carried unanimously.

MOTION: (Coker/Williams) That the District Board of Trustees approves the Administrative and Professional contracts attached, to expire January 31, 2026. The motion carried unanimously.

MOTION: (Wright/Williams) That the District Board of Trustees approves the salary Schedule for Fiscal year 2025-2026. The motion carried unanimously.

2025 Presidential Search Update-Presented by Mr. Tyler.

- The application period officially closed on June 6, 2025.
- A total of 21 applications were received.
- The redaction process is currently underway to prepare materials for presentations to the Search Committee.
- The Board Chair recommended coordinating with legal counsel to schedule a meeting date for the Search Committee to begin reviewing applications.
- Once the Search Committee has completed its review, 3-5 finalists will be presented to the Board of Trustees for consideration.

MOTION: (Coker/Williams) That the District Board of Trustees approves President Grosskopf to sign a contract with Belfor USA Group, Inc. for Disaster and Non-Disaster Restoration of Operational Services pending bid award from the most recent FCSRMC Request for Proposal and pending attorney approval. The motion carried unanimously.

ADMINISTRATIVE AND BUSINESS SERVICES

Dean Micah Rodgers presented the following items:

MOTION: (Coker/Wright) That the District Board of Trustees approves the Warrant List for March 1, 2025 through May 31, 2025. The motion carried unanimously.

The Statement of Account was presented as an informational item as was the Current Funds Unrestricted Revenue and Expenditure Report. The Florida Prime account is earning 4.48% interest.

MOTION: (Coker/Wright) That the District Board of Trustees approve the 2025-26 Annual college Operating Budget. This includes the Budgeted NFC Support and Personal Services provided to the NFC Foundation, as shown on the attachment. The motion carried unanimously.

MOTION: (Coker/Williams) That the District Board of Trustees approve the 2025-26 Annual College Capital Outlay Budget. The motion carried unanimously.

MOTION: (Coker/Williams) That the District Board of Trustees approve the Capital Improvement Plan and legislative Budget Request for Facilities (2026 Legislative Session). The motion carried unanimously.

The March 25, 2025 Boundary Line Survey from Briggs, Washington & Thompson Land Surveying INC was presented as an informational item.

MOTION: (Coker/Wright) That the District Board of Trustees approve the 2025 NFC Educational Plant Five Year Survey Report. The motion carried unanimously.

DEVELOPMENT & EXTERNAL AFFAIRS

Director McClung presented the June 2025 Foundation report for informational purposes.

PRESIDENTS HIGHLIGHTS

President Grosskopf gave a broader view of the 2025-2026 Legislative budget including special projects. He also updated the Board on the upcoming Legislative opening dates.

ATTORNEY TIME

Attorney Sniffen briefed the Board on the hearing involving NFC's former employee and the potential for a plea agreement. He recommended that staff attend the court proceeding to be available to answer any questions the Court may have.

GOOD OF THE ORDER

The Chair then announced that there is no regular Board meeting in July. The Summer workshop will be held at the Perry location on July 29th. He then asked Mr. Coker to pray before dinner and declared the meeting adjourned at 6:24 p.m.

Respectfully submitted,

John Grosskopf
President

Ricky Lyons
Chair

/rc