

MINUTES: February 18, 2025

MEETING: NORTH FLORIDA COLLEGE
MADISON, FLORIDA

TRUSTEES PRESENT: Mr. Ricky Lyons
Mr. Travis Coker
Mrs. Sandra Haas
Mr. David Howell
Mr. Gary Wright
Dr. John Grosskopf

TRUSTEES ABSENT: Mr. Billy Washington

STAFF PRESENT: Denise Bell
Gwen Bivens
Rachel Collazo, Recording Secretary
Tyler Coody
David Dunkle
Aaron Frankin, Recording Technician
Windy Gamble
Briana Kinsey
Mike Kirkland
Traci McClung
Ellie Morgan
Melanie Morgan
Jennifer Page
Micah Rodgers
Mr. Rob Sniffen, Board Attorney
Lynn Wyche

VISITORS PRESENT: Ms. Janet Beagle

The meeting was called to order at 5:30 pm by Chair Lyons, who asked Mr. Howell to open the meeting with prayer and lead the pledge of allegiance.

MOTION: (Williams/Haas) That the District Board of Trustees adopts the agenda as presented. Hearing no objections, the motion carried by general consent.

MOTION: (Howell/Coker) That the District Board of Trustees adopts the minutes for the January 28, 2025, regular meeting. Hearing no objections, the motion carried by general consent.

PUBLIC INPUT

No requests for public input were made.

CAREER AND WORKFORCE EDUCATION

Associate Dean David Dunkle presented the following item:

MOTION: (Haas/Coker) That the District Board of Trustees approves the agreement between Honey Lake Clinic, Jasper FL OPCO, LLC and Little Pines Pediatrics. The motion carried unanimously.

STUDENT SERVICES

Associate Dean Lynn Wyche presented the following as an informational item:

Mrs. Wyche shared information on student data and thanked Dani Mays and her department for providing the figures. The data showed an increase in on campus student presence, which helps us tailor events and services to meet students' needs during their time on campus. She also highlighted information from the Academic Success Center, Tutor Lab and the Kelly Center. Additionally, she emphasized the importance of community and campus collaborations in building relationships with students.

Mrs. Wyche spotlighted team members Mrs. Gwen Bivens and Briana Kinsey for their contributions. Chair Lyon's thanked her for the presentation and encouraged staff to continue highlighting various team members moving forward.

ADMINISTRATIVE AND BUSINESS SERVICES

Dean Micah Rodgers presented the following items:

MOTION: (Haas/Williams) That the District Board of Trustees approves the Warrant List for January 1, 2025, through January 31, 2025. The motion carried unanimously.

The Statement of Account for January 2025 and the Current Funds Unrestricted Revenue and Expenditure Reports were presented as informational items. The Florida Prime account is earning 4.7%.

MOTION: (Wright/Haas) That the District Board of Trustees approves the amended Capital Improvement Plan and Legislative Budget Request. The motion carried unanimously.

President Grosskopf stated that once the bill has been filed and he confirms its accuracy, he will obtain a confirmation number and provide the bill number to the Board of Trustees.

DEVELOPMENT AND EXTERNAL AFFAIRS

Director Traci McClung presented the following:

Informational item-Monthly report which includes a new scholarship Endowment-*Gene and Geraldine Stokes Family Endowment*

MOTION: (Haas/Coker) That the District Board of Trustees approve the 2023-2024 NFC Foundation Audit Report for fiscal year 2023-2024 and complete the attached DSO checklist to be returned to the Director of Resource Development for submission to FLDOE. The motion carried unanimously.

INSTITUTIONAL RESEARCH AND ASSESSMENT

Executive Director Tyler Coody presented the following on behalf of Executive Director Dani Mays:

MOTION: (Coker/Williams) That the District Board of Trustees approve the three-year contract with Adaptive in the amount of \$8,467.20 for employee training, including but not limited to Title IX, FERPA, GLBA, and other Cyber Security compliance modules. The motion carried unanimously.

PRESIDENT'S HIGHLIGHTS

President Grosskopf shared his letter requesting the Board of Trustees to relieve him of his Presidential responsibilities at the end of December 2025 due to medical issues. In response, Board members expressed their gratitude and appreciation for his exceptional leadership at North Florida College. They thanked him for his dedication and achievements during his tenure. Under his leadership, North Florida College has thrived and earned national recognition. Board member Wright acknowledged that President Grosskopf's contract and personal wishes reflect his desire to continue contributing to the college as a faculty member.

Chairman Lyon's asked if the Board would be interested in scheduled a special meeting soon to discuss how to move forward with the search for a replacement. Board members agreed to coordinate with the President's office to schedule the date of the meeting.

ATTORNEY TIME

Mr. Rob Sniffen agreed with Chair Lyon's recommendation to hold a special meeting to discuss the appointment of a replacement for President Grosskopf. Mr. Sniffen also instructed the Board to prepare a contract for President Grosskopf's return to faculty, as outlined in his current agreement. The effective date of this contract will be determined later. Additionally, he provided guidance on the steps the Board should take in the process of selecting a successor.

GOOD OF THE ORDER

Chair Lyons then announced that the next regular meeting will be held on Tuesday, March 18, 2025, at 5:30p.m. in Madison, FL. He asked Mr. Al Williams to pray before dinner and the meeting was adjourned at 6:33 p.m.

Respectfully submitted,

Dr. John Grosskopf
President

Ricky Lyons
Chair

/rc