

MINUTES: November 18, 2014

MEETING: NORTH FLORIDA COMMUNITY COLLEGE
MADISON, FLORIDA

TRUSTEES PRESENT: Mr. Mike Williams, Chair
Mr. John Grosskopf, President
Ms. Sharon Benoit
Mr. David Howell
Mr. Ricky Lyons
Mr. Billy Washington
Mr. Gary Wright

ABSENT: Dr. Bill Brothers
Mr. Brantly Helvenston

STAFF PRESENT: Mr. David Dunkle
Ms. Cindy Gaylard, Recording Secretary
Mr. Scott Hubert, Audio Visual Technician
Mr. Bill Hunter
Dr. Cheryl James
Mr. Skip James
Ms. Amelia Mulkey
Ms. Kim Scarboro

Mr. Bruce Leinback, Board Attorney

VISITORS: Dr. Jessica Webb, Main Street Realty Co.
Mr. Bryant Thigpen, Main Street Realty Co.
Ms. Vivian Searcy, Searcy Real Estate & Appraisals

The meeting was called to order by Mr. Williams, who led the group in the pledge of allegiance to the flag following the opening prayer by Mr. Wright.

MOTION: (Mr. Lyons/Mr. Washington) That the District Board of Trustees approves to adopt the agenda as presented. The motion carried unanimously.

MOTION: (Mr. Washington/Mr. Howell) That the District Board of Trustees approves the minutes of the October 21, 2014 regular Board meeting as presented. The motion carried unanimously.

SPECIAL REALTOR PRESENTATIONS

1. Dr. Jessica Webb, Broker for Main Street Realty Co., distributed handouts and presented information about herself and her real estate firm. She also introduced Mr. Bryant Thigpen, Sales Associate for Main Street Realty Co. She stated that her company is seeking the opportunity to list and market the Wardlaw-Smith-Goza Mansion through using a broad scope of advertising resources, which she discussed. Regarding cost to list with Main Street Realty Co., she discussed the following:

- A listing agreement would be for six months, and if within that time the Board decided to do something different, the listing agreement could be canceled with no charge.
 - The broker will assume all costs for advertising and marketing the property. Commission for the transaction will be 5%, to be paid at the time of closing. If another Florida licensed real estate agent/firm should secure a buyer, the commission will be split equally between both companies.
2. Ms. Vivian Searcy of Searcy Real Estate & Appraisals presented information about herself and her real estate firm. She discussed the various advertising resources utilized by her company. She discussed various possible uses for the building and potential expenses. Regarding cost to list with Searcy Real Estate & Appraisals, she discussed the following:
- She would like to do a contract for a year but would be willing to do a six-month contract, and the commission would be 7%.
 - She said it will cost \$12,000 to advertise the property, so she would ask for \$10,000 up front that would be refundable at the time of closing.

The consensus of the Board was to take some time to study the information presented by each of the realtors before making a final decision.

MOTION: (Mr. Washington/Ms. Benoit) That the District Board of Trustees approves the agreement between North Florida Community College and the following clinical facility:

- Chancy Drugs

Mr. Dunkle advised that this will ensure that the Nursing and Allied Health Department of NFCC will have adequate clinical locations to provide clinical experience for the students. After an overview by Mr. Dunkle, the motion carried unanimously.

MOTION: (Mr. Lyons/Mr. Washington) That the District Board of Trustees approves the Memorandum of Agreement between North Florida Community College and Covenant Hospice. Mr. Dunkle advised that this will provide apprenticeship opportunity for students participating in the Health Information Technology workforce development program. After an overview by Mr. Dunkle, the motion carried unanimously.

MOTION: (Mr. Wright/Mr. Washington) That the District Board of Trustees approves the following personnel recommendations:

- Hiring of Dr. Cheryl James as Executive Director of Development and External Affairs/Public Information Officer

After an overview by Mr. Hunter, the motion carried unanimously.

MOTION: (Mr. Lyons/Ms. Benoit) That the District Board of Trustees approves the warrant list for October 2014. The motion carried unanimously.

The Revenue and Expenditure Report for October 2014 was presented as an item of information, as was the Statement of Account, and Ms. Mulkey gave an overview.

The Board welcomed new Executive Director of Development and External Affairs/Public Information Officer, Dr. Cheryl James, who presented the following information:

(FOUNDATION – GINA RUTHERFORD)

- The Foundation Clay Shoot was a success with a profit of \$10,408.48. Dr. James expressed thanks and appreciation to all who participated and special thanks to Trustee Billy Washington for participating as a corporate sponsor and Trustee Ricky Lyons for participating as a station sponsor.
- Received Wellness Grant (Unrestricted Funds) for \$10,000.00
- Received First Generation Matching Grant for \$3,914.00
- December 1 – Deadline for Spring Foundation Scholarships
- Continuous monitoring of Take Stock in Children Scholarships

(GRANTS – NANCY LILLIS)

- Have just been awarded the 2015 Mentor-Connect Technical Assistance and Mentoring Support Grant.
- Ms. Lillis will attend the Student Support Services (SSS) Technical Assistance Workshop in New Orleans on December 1, 2014.

(INSTITUTIONAL ADVANCEMENT – KIM SCARBORO)

- The Artist Series performance of The Nutcracker by Dance Alive National Ballet will be held on Sunday, December 14, 2014, at 3:00 p.m. and 7:00 p.m.

PRESIDENT’S HIGHLIGHTS

10/27	PTK Inauguration
10/28	Dual Enrollment Summit OPPAGA Survey Re: Baccalaureate Degrees
11/1	NFCC Clay Shoot Fundraiser
11/6	NFCC Student Government Meeting Re: Snack Bar
11/13	Florida College System (FCS) Chancellor Chat at NFCC
UPCOMING	
11/19	Meeting with Association for Retarded Citizens (ARC) Re: Possible Opportunities
11/21	North East Florida Education Consortium (NEFEC) Meeting

President Grosskopf advised that in January he will be recommending to the Board that we begin a thorough policy review in the spring.

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A copy of the Office of Institutional Effectiveness, Research, & Accreditation (OIERA) newsletter for the month of November was included as an item of information.

Chairman Williams reminded Trustees that Commencement will be held on December 16, and all were encouraged to participate.

Chairman Williams announced that the next regularly scheduled meeting of the District Board of Trustees will be held on January 20, 2015, at 5:30 p.m. in the North Florida Community College Board Room.

The meeting adjourned at 6:38 p.m.

Respectfully submitted,

John Grosskopf
President

Michael R. Williams
Chair

/cmg